

Caravan World Rhythms – Board Treasurer

Board Treasurer: Financial Leadership and Supervision

Caravan World Rhythms is seeking a Chair for our Board of Directors that will play a vital role in the coming year to support and ensure the succession, leadership and sustainability of Caravan World Rhythms into the future. You will steward the organization together with the Chair and the Managing Artistic Director to establish an operational plan, a budget, and financial tracking systems to ensure our continuing success and development.

Caravan Profile & Mission

Caravan World Rhythms Society, founded in 2000, has as its mission to enrich the lives of Canadians by presenting high-quality, spirited culturally diverse music & dance events, featuring artists from around the world. We present a year-round series of 15-20 events at various venues around Metro Vancouver and vicinity, and the occasional thematic festival. We also provide educational and participatory opportunities for audience through workshops, talks and other activities; offer collaborative and creative opportunities for artists; and develop key partnerships with various community stakeholders from ethno-cultural communities. Caravan World Rhythms is the hub for world music and dance activity in British Columbia.

Highlights of our programming over the years include the legendary Ravi Shankar, the Soweto Gospel Choir, Les Ballets National de Guinée, Salif Keita, Flamenco Ballet Nacional de España, Mohamed Reza Shajarian, Goran Bregovic, Dakhabrakha, Spirit of Africa Festival, Tibetan Cultural Festival, to name a few. Caravan also prides itself on presenting lesser-known artists and forms of musical traditions, including polyphonic choirs from southern France; throat-singing from the republic of Tuva; Mbira healing music from Zimbabwe; Balinese gamelan music and dance; and much more. The organization is now ready for an exciting renewal, led by its founder Robert Benaroya, and key new staff and board members. We are seeking enthusiastic new board members with diverse skills and common values to support our renewal.

Future Plans

- Continue to present some of the best artists from BC, Canada, and around the world.
- Present regular thematic festivals on an annual basis, at regular time periods, in addition to our existing year-round concert series.
- Offer the public and other stakeholders an engaging and current online and social media platform, guided by a dynamic communications strategy.
- Recruit key new staff to invigorate and support the renewal of the organization
- Recruit and develop a new board, and develop an exciting and sustainable long-term strategic plan.

QUALIFICATIONS

- A strong working knowledge of financial accounting practices, with relevant work experience.
- Experience with business and/or operational planning.
- Familiarity with operational practices in non-profit organizations, preferably in the arts sector.
- Strong communication skills
- Knowledge of Non-profit Board Governance

TIME COMMITMENT

- 5-10 hours per month for 2 years

RESPONSIBILITIES

- Provide support and guidance to the Board and Staff through a process of organizational renewal
- Work closely with the senior leadership to develop and oversee the society's strategic and operating plans, and budget planning and review
- Oversee and administer regulatory compliance requirements of CWR
- Complete the review and submission of revised constitution and bylaws under the new Societies Act for CWR (a draft is already prepared), in consultation with Staff and Board.
- Act as a signing officer of the Board
- Meet annually with the auditor to finalize the financial statements of the organization.
- Works with the senior leader to ensure appropriate financial reports are made available to the Board on key financial events, trends and concerns
- Ensures development and Board review of financial procedures and systems
- Works with the senior leader and Finance Committee to select an auditor, as necessary
- Promotes the organization in the community
- Takes an active role recruiting other Board members for CWR

Accountability: The Chair is responsible to the Board of Directors

Benefits:

- Free pair of tickets to every Caravan event
- Engagement with culturally diverse artists from around the world
- Contribution to enriching the lives of British Columbian audiences, artists and communities
- Learning about the curating and production of cultural events

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